



Email: office@customschoolsupplies.ca
Phone: 1-800-441-4125
Fax: 1-866-859-9771
Mail: Box 4, Site 6, RR #2
Carstairs, AB CANADA T0M 0N0

Dear Parents/Guardians:

Carstairs Elementary School is excited to offer the parents of children planning to attend Carstairs Elementary School next year the opportunity to pre-purchase their school supplies. We will purchase, package and deliver all of your children's school supplies for the next year. **As a part of our service, we also provide a sheet of 80 pre-printed name labels.** This process will save you both time and money. Custom School Supplies has been serving schools and parents for over 15 years in Alberta.

There are a few simple steps to ensure your child will receive quality, standardized brand name products.

- 1) Please see the attached order form.

Our order forms include a Basic Package for Kindergarten – Grade 2. You have the option of adding Headphones as an add-on item. **All the items listed on the order forms are required** by your child's teacher

** If you have children at Hugh Sutherland you may order their supplies as well, using the same school code below: **CARSTAIRS2018**

- 2) Choose your method of payment. All of our prices include GST and shipping.

If you are paying by cheque, you will need to fill out the order form and return it to the school with your payment by **Friday May 31st, 2018.**

If you are paying by credit card,

- 1) Please visit our website at www.CustomSchoolSupplies.ca or scan in this bar code.



- 2) Click on "**Order Now**" and put in the school code: **CARSTAIRS2018.**
- 3) You will be able to securely order your child's supplies online. Payment is verified via Paypal.

A few things to note if you are using the online method of payment:

- a) If you are purchasing online, there is no need to return your order form to the school.
- b) **ALL SCHOOL SUPPLIES WILL BE DELIVERED TO THE SCHOOL**
- c) After the **May 31st** deadline, online orders may be subject to a late fee penalty.

THIS IS A VOLUNTARY PROGRAM but one that we are sure will be of value to you and your school as it ensures that students will be provided with quality school supplies that meet the school's exact needs. The supplies will be packaged in drawstring re-usable bags and **delivered directly to the school** in August before school starts. This will give you one less thing to worry about over the summer and provide you with one less expense in September.

If you have any questions please contact Margi Sayer at Custom School Supplies at 1-800-441-4125 or email: office@customschoolsupplies.ca